

ADDERBURY PARISH COUNCIL

TUESDAY 14 JANUARY 2025

Clerk & Responsible Financial Officer

Theresa Goss
3 Tanners Close
Middleton Cheney
Banbury, OX17 2GD

adderburypc@hotmail.com
www.adderburypc.co.uk

8 January 2025

Dear Councillors,

A meeting of the Parish Council will be held on **Tuesday 14 January 2025 at 7.30pm** at Church House, High Street, Adderbury to transact the business set out in the Agenda below and you are summoned to attend.

District Councillors Gordon Blakeway, David Hingley and Rob Pattenden and County Councillor Arash Fatemian are also invited to attend.

In accordance with the Equality Act 2006 & the Equality Act 2010, if any members of the public require assistance and support to enable them to access the Parish Council meeting, please contact the Clerk.

T.Goss
Clerk to the Parish Council

A G E N D A

1. **Welcome** – The Chairman to welcome members of the public and Councillors to the meeting.
7:30pm – 7:35pm
2. **Apologies for absence** - To receive any apologies for absence from the meeting.
7:30pm – 7:35pm
3. **Declarations of Interest** - Members are asked to declare any interest and the nature of that interest, which they may have in any of the items under consideration at this meeting.

Advice on declarations of interest should be sought from the Clerk prior to the meeting, as advice cannot be given to Councillors at Parish Council meetings.
7:30pm – 7:35pm
4. **Minutes** – To consider the minutes of the meeting held on 26 November 2024 and any matters arising from those minutes. **(Attached)**
7:35pm – 7:45pm
5. **Flooding** – To receive an update on the flooding issues and the work which has been undertaken by the Parish Council and residents.
7:45pm – 8:05pm
6. **Chairman's Announcements**
 - Oxfordshire County Council's Climate Engagement Webinar, Climate Training on 29 January 2025 on Teams from 2pm to 3pm
 - Day of Dance 2025 – Meeting with Sharp and Blunt being held on 15 January 2025
 - Oxfordshire County Council's Highways Engagement Team – Meeting on 29 January 2025 to raise highway issues which are of concern to the Parish Council**8:05pm – 8:10pm**

7. **Open Forum** - Members of the public are invited to raise any items which concern the Parish.
(10 minutes maximum/3 minutes per person)
8:10pm – 8:20pm
8. **Reports from County and District Councillors** - To receive reports from the Adderbury County Councillor and District Councillors.
8:20pm – 8:30pm
9. **Planning**
 - i) Planning Applications - To note the planning applications considered by the Parish Council since the last meeting. **(Report to follow)**
 - ii) Results of Planning Applications - To note the results of planning applications determined by Cherwell District Council's Planning Committee. **(Report to follow)**
 - iii) Local Plan 2042 Consultation – To make comments on Cherwell District Council's consultation. The deadline is 14 February 2025. **(Information previously circulated)**
 - iv) Adderbury Neighbourhood Plan (ANP) – To note the progress which the ANP Working Group has made in relation to updating the Plan, consider the Strategic Environmental Assessment (SEA) and consider the draft conclusions from the Site Assessment (if available). **(Reports to follow)**
 - v) 21/01966/F, Land to Rear of Gracewell Care Home, Gardner Way Adderbury – To discuss the planning permission which has been granted for the erection of 18 dwellings and an access road and the latest response from Cherwell District Council to the Parish Council's queries.**8:30pm – 8:45pm**
10. **Village Matters**
 - i) FOCAL – To receive a report on the work of FOCAL. **(Report to follow)**
 - ii) Community and Sports Centre Project (Milton Road) - To receive a progress report on:
 - the building project;
 - grant funding applications; and
 - fundraising organised by the Parish Council & Working for Adderbury Community (WFAC) Working Group.
 - iii) Proposed Speed Limit Reductions on the A4260 – To make comments on the County Council's informal consultation on the reduction of speed limits on the A4260, which proposes the 50mph to replace the National Speed Limit (NSL), southwards from the 40/NSL terminal south of Berry Hill Road to the NSL/20 terminal at the northern edge of Deddington. **(Information previously circulated)****8:45pm – 8:55pm**
11. **Parish Council Matters**
 - i) Health and Safety:
 - To note the play area inspections at The Rise and Lucy Plackett Playing Field from Councillor Simon Davies;
 - To note the inspection at Adderbury Lakes from Councillor Diane Bratt; and
 - To note the inspection at the Walled Garden Allotments from Councillor Rachel Moffat.
 - ii) Parish Council Newsletter – To discuss the contents of the next Newsletter.**8:55pm – 9:05pm**

12. **Finance**

i) **Financial Matters**

- To approve the accounts for payment; and
- To note the income received since the last meeting, the uncashed receipts & uncashed payments and the bank reconciliation. **(Reports to follow)**

ii) **Budget Monitoring** – To note the budget monitoring report for 2024/2025. **(Report to follow)**

iii) **General and Ear-Marked Reserves** – To note and approve the Parish Council's Reserves. **(Report to follow)**.

iv) **Walled Garden Allotments** – To discuss and agree the rent 2025/2026.

v) **Adderbury Cemetery** – To discuss and agree the Burial Fees for 2025/2026.

vi) **Section 106 Funds** – To discuss the Section 106 funds held at Oxfordshire County Council, which have been allocated to Adderbury. **(Report to follow)**

vii) **Members' Allowances 2024/2025** – To consider the Report of the Independent Parish Remuneration Panel. **(Report to follow)**

viii) **Interim Internal Audit Report 2024/2025** – To consider the interim Internal Auditor's report for 2024/2025. **(Report to follow)**

9:05pm – 9:25pm

13. **Correspondence** - Items of correspondence will be circulated to members.

9:25pm – 9:30pm

The Lucy Jane Plackett Charity

(No Items)

14. **Public and Press** – To consider passing a resolution in accordance with the Public Bodies (Admission to Meetings) Act 1960, that the public and press be excluded from the meeting for items numbered 15, 16 & 17 on the grounds that it could involve the likely disclosure of private and confidential information.

9:30pm

15. **Quote for Works to the Fencing at The Rise Play Area** – To consider a quote for repairs to the fence at The Rise play area. **(Quote to follow)**

9:30pm – 9:35pm

16. **Milton Road Project** – To discuss the Community and Sports Centre on Milton Road.

9:35pm – 9:40pm

17. **Maintenance Contracts** – To discuss the maintenance contracts at Adderbury Lakes, Walled Garden Allotments and Adderbury Cemetery. **(Quotes to follow)**

9:40pm – 9:45pm

18. **Meeting Dates** – Future meeting dates to be agreed as follows and will commence at 7.30pm at Church House, High Street, Adderbury.

- 25 February 2025
- 25 March 2025
- 16 April 2025 (Adderbury Annual Parish Meeting at Church House)
- 29 May 2025

9:45pm

19. **Items for Future Agendas/Items of Information** **9:45pm**